Zanesville Metropolitan Housing Authority

**HOUSING CHOICE VOUCHER PROGRAM (Section 8)**

407 Pershing Road, Zanesville, Ohio 43701 ● Phone: (740) 454∙6866 ● Fax: (740) 454∙8567

TO CHANGE the BANKING ACCOUNT your HAP PAYMENTS

(Housing Assistance Payments) are DEPOSITED INTO:

**Complete a “New” Direct Deposit enrollment form:**

•**Provide** the required information for the account in which you would like your payments to be deposited.

•**Attach** a voided check if you designate a checking account

 “OR” a deposit slip if you designate a savings account

**\*Please Note**\* we cannot accept “starter” checks or “generic” deposit slips that that contain

 handwritten information. In substitution you may provide:  **A letter from your bank** that

 contains the following: 1) Bank Letterhead

 2) Account holder’s name

 3) Account number

 4) Bank routing number.

•**Mail or** **Drop off** (DO NOT FAX) the completed enrollment form (with attached voided check or deposit slip) to: Zanesville Metropolitan Housing Authority, 407 Pershing Rd., Zanesville, Ohio 43701.

•**Please be aware**, Your HAP payment change cannot be processed until this information is received.